



# ACTIVITY HEAD

## SEASONAL JOB DESCRIPTION

---

### Contract Details

**Reports To:** Activity & Instructions Directors

**Period:** July & August

**Honorarium:** \$325 per week if working 4+ weeks (plus room & board)

### Mission

Camp Mini-Yo-We is a Christian summer camp and year-round retreat centre located on beautiful Mary Lake in Muskoka, Ontario. Our mission is to to develop tomorrow's leaders through life-changing adventures in God's creation.

### Position Description

The primary role of an Activity Head is to manage your group of Activity Leaders through coaching, mentoring, and supervision while creating exciting experiences for the campers. You will work with the Activity Directors to create experiences in which campers will learn skills while making memories. Activity Heads are responsible for ensuring that each activity area is set up with the appropriate equipment. They repair any equipment as needed, or if they are not equipped to repair it, they will report the issue to the Activity Directors. Activity Heads will have growth plan conversations with their staff and assist Activity Leaders while they instruct. Activity Heads set the tone and determine the culture in their team. They lead by example, ensuring all policies and procedures are followed. The goal is to provide a Christ-centred, safe and fun atmosphere for campers and staff to learn and grow. Activity Heads also run and attend morning activity meetings and Bible time each day.

**FIND OUT MORE AND APPLY TODAY!**

[www.campmyw.com/staff](http://www.campmyw.com/staff)

## Key Responsibilities

- **Model Godly Character** – Practise regular prayer and encouragement, resolving conflicts in a loving way and ensuring the safety and wellbeing of campers at all times.
- **Manage Activity Leader Schedules** – Make the Activity Leader schedules and ensure each staff member is following theirs. Ensure a clear hand-off to the Section Heads when Activity Leaders are scheduled for cabin time.
- **Support Staff** – Coach Activity Leaders during staff training, ensuring they are trained in equipment preparation and care as well as the teaching of their assigned activities. On a daily basis, direct and supervise the Activity Leaders and lead team meetings that include a time of prayer.
- **Care for Equipment** – Practise stewardship when working with safety and activity equipment. Ensure that everything is handled with care and respect, all damages are reported and all areas are clean and free of debris.
- **Engage with Parents** – Welcome families to Camp on opening day, say goodbye on closing day, answer any questions and provide a professional overall experience.
- **Create Excitement** – Every activity period is a chance to contribute to the campers' overall experience. Work toward making each activity exciting and engaging.

## Personal Qualifications

- **Be a Christian** – Demonstrate a mature Godly character, with a desire and ability to care for children with kindness and respect.
- **Be Servant-Hearted** – Have a servant attitude, being flexible and willing to pitch in and assist as part of the team.
- **Be a Good Communicator** – Demonstrate strong communication skills with parents and guardians, suppliers, children, staff and other guests.
- **Be Enthusiastic & Approachable** – Present an upbeat and pleasant personality with a helpful attitude towards all.
- **Be a Problem Solver** – Remain calm under pressure and deal with challenging situations wisely and selflessly.
- **Be a Good Listener** – Create a safe space and be attentive to the needs of others.
- **Be Willing to Grow** – Be a teachable person of integrity.

## Your Support

- **Your Supervisor** – The Activity Directors will support and mentor you during your time at Camp with 1-on-1's, encouragement, development and prayer.
- **Your Spiritual Health** – All staff at Mini-Yo-We are given time each day to spend with Jesus and the Bible. You will also have daily time to connect with other staff, read and discuss the Bible and pray together.
- **Your Mental Health** – Each week, we welcome Jordan Mason, our counsellor friend, to Camp. He is available for free 30-minute 1-on-1 appointments with staff members who would like extra support.

**FIND OUT MORE AND APPLY TODAY!**

[www.campmyw.com/staff](http://www.campmyw.com/staff)

## Conditions of Work & Benefits

- You will be provided with accommodation that is shared with other staff on property as well as all your meals while employed.
- If working for 4+ weeks, you will receive a weekly honorarium.
- Working at Camp is physically demanding, with long stretches on the go without a rest. Daily time off will be scheduled by the Activity Director. Weekly time off begins on Saturdays when all closing day duties are completed and verified by the Section Head. It ends at the beginning of our staff chapel on Sunday mornings.
- You will agree to understand Camp Mini-Yo-We's [Statement of Shared Beliefs](#) and [Guidelines for Community Living](#) and uphold them while serving on our team.

## Next Steps!

If you have any questions about this position, please contact Anna Temple, our Team Development Coordinator, at [anna@miniyowe.com](mailto:anna@miniyowe.com) or 705-571-3603.

Express interest or apply online at [www.campmyw.com/staff](http://www.campmyw.com/staff).

**FIND OUT MORE AND APPLY TODAY!**

[www.campmyw.com/staff](http://www.campmyw.com/staff)