



COMMUNITY LIFE LEAD INSTRUCTOR

YEAR-ROUND JOB DESCRIPTION

Contact Details

Reports To: Year Round Program Director

Start Date: Immediate

Compensation: Salary to be discussed, 3 weeks vacation, room & board provided

Location: Port Sydney, ON

About Camp Mini-Yo-We

Camp Mini-Yo-We is a Christian summer camp and year-round retreat centre located in Muskoka on beautiful Mary Lake. We host roughly 2500+ campers a summer and another 50+ guest groups throughout the year. We have a rich history as one of Ontario's premier summer camps since we opened in 1946. Our big idea is to develop tomorrow's leaders through life-changing adventures in God's creation.

About The Position

This is a year-round position with multi-faceted responsibilities that include discipling our interns, working with Guest Groups and helping with Summer Camp. They act as resident advisors, living in one of the staff residences and providing Christ focused leadership, discipleship, and guidance to ensure the community life experience encourages our Mini-Yo-We Interns to grow spiritually, mentally, socially and emotionally. This includes leading regular bible studies, teaching Bible focused leadership sessions and leading in times of prayer. They also assist in all aspects of our guest group experiences for schools and retreats including program instruction, staff scheduling, training, discipleship, maintenance, cleaning and customer service. The person filling this role will assist in the care of program equipment on the site and will have responsibilities in one or more Mini-Yo-We Summer Camp ministries.

Key Responsibilities

1. **Spiritual Leadership** - Provide spiritual leadership for the Mini-Yo-We Interns they supervise. Train interns and demonstrate biblical leadership including servant leadership. Train interns in camping skills as an opportunity for sharing Christ with guests.
2. **Guest Group Host & Activity Facilitator** - Share Jesus Christ with guests to the extent possible. Facilitate the programs of guest groups on site including scheduling, hosting meals, leading activity and more.
3. **Facility** - Responsible for overseeing the preparation and maintenance of the facility as it relates to guest groups. This includes maintaining a standard of quality in regards to housekeeping, snow maintenance and facility cleanliness and more.

4. **Enforce Policies & Procedures** - Work with the Year-Round Program Director to develop, update and implement policies and procedures as they relate to guest groups. This includes how we run activities, safety protocols, first aid and more.
5. **Administration** - Responsible for recording the bible study material and making recommendations for improved Spiritual teaching. Keep a complete, indexed, paper and electronic record of all spiritual teaching material, program materials and general program correspondence for each area of responsibility. Assist in the maintenance of a system of records to facilitate and support the responsibilities of the position. Responsible for the inventory and maintenance of much of Camp's program equipment and will make recommendations for repair, replacement and purchase of additional equipment.
6. **Communications & Relationships** - In this position, as in other camp positions, it is expected that staff members take the initiative in communication and ensure that all parties are kept informed as required. It is expected that this person will subject themselves to the lines of authority and have an appreciation for the mission and the vision of the Camp.
7. **Other duties as assigned** - Additional duties will be assigned as annual objectives are determined which will facilitate the overall objectives of the ministry.

Skill Qualifications

- Bible training consistent with Evangelical theology and practice.
- Ability to teach spiritual truth to young people through the camping program.
- Ability to lead Bible study, prayer meetings and basic worship times (musical abilities not required)
- Strong organizational and administrative abilities; knowing how to prioritize and maintain focus. Detail oriented.
- Strong communications skills, both written and verbal;
- Leadership abilities and a team player.
- Enjoys camping/outdoor activities such as challenge courses, canoeing, swimming, X-country skiing, snowshoeing. Be willing to teach these activities to our guests.
- Knowledge of group dynamics and team building facilitation skills.
- Training and/or experience in the following are preferred: hospitality, customer service, summer camp leadership, basic computer skills using Google Workplace suite (Docs, Sheets, Gmail).
- Having a G2 or G level driver's license is desirable.
- Having a Canadian Boating license is desirable.

Personal Qualifications

We are seeking a Christian demonstrating a maturing faith, heart of servant leadership and a heart for children and young people. You must have a servant attitude, being both helpful to all and committed to the Camp community. The person in this role must be flexible and willing to pitch in and assist as part of the team.

Applicants must be willing to sign agreement to and the acceptance to the Camp Mini-Yo-We [Statement of Faith](#) and [Community Guidelines](#).

Why You Should Work at Camp Mini-Yo-We

- **Incredible Culture** - Camp provides a fun and caring environment that is Christ-centered and includes morning devotions and prayer, monthly all-team meetings to stay connected, regular meals together on-site and fun community events outside of work hours.

- **Competitive Compensation** - We provide a competitive salary, three weeks of paid vacation and the option to enroll in our health benefits package. You also receive ten paid personal days for times you are sick or need time away for an appointment. Meals and accommodation on-site are provided at no cost.
- **Established & Experienced** - Camp Mini-Yo-We boasts a 76 year legacy of providing the best in class overnight experiences for kids in Canada and around the world. You will be joining a growing ministry with strong traditions, a focused mission and a passion to develop tomorrow's leaders in our campers and staff.
- **Work That Matters** - Your work will make a difference by helping develop our interns and providing the best possible experience for our year-round guest groups.

Interested? Good... We Need You!

Send us a copy of your **résumé** and a **cover letter** telling us a little about yourself and why you are interested in the position. The contact for this position is Jez Bell, our Year-Round Program Director.

- **Email:** jez@miniyowe.com
- **Phone:** 705-385-2629